

Superintendent
Donald Connell

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

P.O. Box 1400
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MEETING MINUTES
OF THE
FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT BOARD

DATE: Monday, February 10, 2003
TIME: 9:30 a.m.
PLACE: Solid Waste Dist. Office
Lander landfill
Lander, WY 82520

OPENING OF THE MEETING

The regular monthly meeting of the Solid Waste District was called to order at 9:30 a.m. by Chairman Jim Hedges with the following persons present:

Board Members: Bob Campbell, Jim Hedges, Richard Hovander, Bryan Livingston, and Mike McDonald. Also present was Howard Johnson of Inberg-Miller Engineers and Attorney Rick Sollars.

Staff: Superintendent, Don Connell, Secretary, Tracy Johnston

Absent: Bill Davis, Bob Engstrom, Eugene Leonardi

Guests: Commissioner Pat Hickerson (County Liaison), Curtis Flug (Newpark Environmental Services), Dave Voorhees (Smith Oil Field Service)

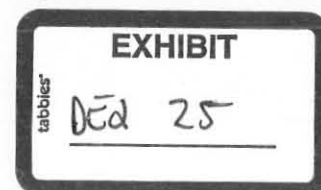
Introduction of New Board Members- Chairman Jim Hedges introduced the new and current Board Members for everyone present.

AGENDA APPROVAL

BRYAN LIVINGSTON moved and MIKE MCDONALD seconded the motion to approve the consent agenda as mailed including the meeting minutes of January 13, 2003 with the approval of January bills to be paid (list in office). MOTION CARRIED UNANIMOUSLY.

DISTRICT BUSINESS

Newpark Environmental Services- Curtis Flug (Newpark Environmental Services) was present to explain that some of the trucking companies hauling in stabilized petroleum contaminated soils have inquired if their trucks could be rinsed out prior to leaving the site at Riverton. Their concern is that there may be some residue left over after delivering the soils. Curtis stated that Newpark would like to pursue constructing a rinse area on Newpark's permitted area during the summer or in the near future as a service to the trucking companies. He explained that at the moment, Newpark does not have running water available for a rinse area and inquired if the District would be willing to temporarily set up a rinse area until Newpark could construct one. Curtis expressed that Newpark is willing to incur all costs associated with the area therefor there would be no cost to the District and that the number of trucks to use the area would be minimal. There was discussion on the construction of a rinse area and possible liabilities associated with it. Jim Hedges informed Curtis Flug that the Board would discuss the request and review it at the next regular Board meeting. Cutris then thanked the Board for their consideration.



Smith Oil Field Service- Don Connell reminded the Board that a temporary easement across District property had been authorized to Smith Oil Field Service but that the Army had concerns with the company crossing their property. He stated this issue has been settled. Dave Voorhees (Smith Oil Field Service) was present to explain that the company is requesting to put a temporary road to transport a drilling rig to a desired drilling site beyond the District property. He stated there would be no costs incurred by the District and the District would decide which route to use. He noted that paperwork with the Bureau of Land Management should be completed in the next few weeks and then the work could proceed once all the easements are complete. There was discussion on road maintenance and drilling time span.

MIKE MCDONALD moved and BOB CAMPBELL seconded the motion to authorize easement to Smith Oil Field Service for access across District property. MOTION CARRIED UNANIMOUSLY.

Sealed Bid Opening for Dist. Vehicles- Jim Hedges opened the sealed bids for 2 new or like new trucks. The bids are as follows:

<u>Fremont Toyota-GMC (1 bid):</u>	<u>Fremont Motor Company (2 bids):</u>	
(2) 2003 GMC Sierra 1500	(1) 2003 Dodge Ram 1500	(1) 2003 Ford F-Series LD
\$15,722.03 each (New)	\$16,519.00 (New)	\$16,779.60 (New)

RICHARD HOVANDER moved and MIKE MCDONALD seconded the motion to approve the low bid from Fremont Toyota-GMC for 2 new trucks providing the District's specifications have been met. MOTION CARRIED UNANIMOUSLY.

Audit Committee Review- Don stated he had attended the audit committee meeting to review the draft of the County audit. He reminded the Board that the District's audit was included with the County's audit therefore the District may not receive a presentation of the audit. He stated the District did very well with the audit and there were no negative comments. After some discussion, Mike McDonald asked Don if costs incurred by the District included an audit review for the Dist. Board. Don stated he will ask the auditors this question.

Construction/Demolition (Cement)- Don informed the Board that he is in the process of getting quotes to move the concrete and brush pile to phases 4 & 5 and move the top soil piles. He reviewed a quote from Circle Paving for \$75,491 and from High Country Construction for \$24,667. He noted that he would be receiving more later in the day. He also stated the District could rent a dozer for \$14,000 to move the piles but that does not include operator costs or moving the top soil. Jim explained that these piles needed to be moved so municipal solid waste could be buried where the piles currently are.

Union Tower Update- Don reviewed the Union tower location for the Board. He stated he met the Union Representative at the Sand Draw landfill and discovered the location was not where he had originally thought it was going to be. He explained that the location was near a planned roadway and possibly in an area that could be used for waste disposal in the future. Don stated that Union has met with Howard and had the site surveyed and relocated to avoid problems with future plans. Don stated the new legal description will be enclosed in the contract as exhibit A. Howard Johnson then reviewed the area, road use, and utilities requirements. He stated that easements would be needed from the District but the site should not be in the District's way.

McCormick Marketing- Don explained that Paula was not able to attend the meeting and has asked Don to present a packet for her for Board review. He stated that Paula had enclosed a copy of a letter sent to the Director of Community Relations for the Lander and Riverton Hospitals. He explained the letter details how partnering through advertising could help the District and the community by promoting recycling. Mike McDonald noted the added recycling efforts/advertising being done at Central WY College. Don stated that he and Paula have meet with the college science class to help get the recycling process started.

Safety- Don reviewed the Board's past motion on covering the costs of the personal protection equipment (ppe). He stated there are issues with the safety glasses. He explained that there questions concerning special prescriptions and the associated costs therefore he stopped the purchases to bring these issues to the Board's attention. He reviewed possible cost options and a price list provided by Owl Creek Vision Care. Discussion followed. Jim Hedges postponed discussion till the next regular meeting.

Superintendent's Report- (Report in office) Don stated he had nothing to add. Mike McDonald inquired of the fire wood at the Dubois transfer station. Don explained that the main source of heat in the past for the Dubois landfill was from a wood stove but since the transfer station has been built, electric heat is now the primary source of heat in the office. Don stated that when District personnel go to Dubois for business, they will take the fire wood to be used at the other sites.

Long Term Planning- Howard Johnson restated to the Board that Farm Loan Grant was denied. He stated that he, Jim, and Don met to discuss future plans. He reviewed the WDEQ/SHWD rules on the necessity of a 5 year plan and the capacity audit. With this information, Howard reviewed the possible options for the Lander and Sand Draw landfills and the estimated life with the options (options in office). Howard stated that all options presented had to be approved by the WDEQ/SHWD before the District could implement them. Bryan Livingston inquired of County Commissioner Pat Hickerson if the County Commission would be willing to loan funds to the District with interest to help with the future plans. Commissioner Hickerson stated he was unsure of the legalities associated with loaning funds and suggested researching it further as well as other funding possibilities. Howard Johnson stated that a meeting will be held with the new Governor to explain the major problems facing Wyoming landfills in hope of getting more funding approved for these landfills in the future.

Executive Session/Potential Litigation- MIKE MCDONALD moved and BRYAN LIVINGSTON seconded the motion to enter into executive session at 12:05 p.m. MOTION CARRIED UNANIMOUSLY.

BRYAN LIVINGSTON moved and MIKE MCDONALD seconded the motion to adjourn executive session and return to regular session at 12:20 p.m. MOTION CARRIED UNANIMOUSLY.

BOB CAMPBELL moved and RICHARD HOVANDER seconded the motion to authorize Attorney Rick Sollars to correspond with Rick Giardina & Associates, Inc. to copy the District on the life cycle costs for alternatives and expenditure breakdown. MOTION CARRIED UNANIMOUSLY.

Long Term Planning (continued)- Howard Johnson informed the Board that there will be a meeting with the WDEQ/SHWD to discuss the options presented and to find out what may or may not be approved. He stated the meeting will be held at the District office on Thursday, Feb. 27, 2003 at 9:00 a.m.

RICHARD HOVANDER moved and BRYAN LIVINGSTON seconded the motion to pursue previous negotiations with the power company for the possible relocation of the power line at the Lander landfill. MOTION CARRIED UNANIMOUSLY.

It was agreed that letters of support from the Fremont County Commissioners, the City of Lander, and possibly tribal representatives be sent to the power company to relocate the power line to extend the life of the Lander landfill.

There was further discussion on the relocation of the concrete, brush, and top soil piles. BRYAN LIVINGSTON moved and MIKE MCDONALD seconded the motion to solicit bids for moving the concrete, brush, and topsoil piles. MOTION CARRIED UNANIMOUSLY. Don inquired if Inberg-Miller Engineers would put the bid package together with accurate volumes and distances. Howard stated that IME could do this.

OTHER BUSINESS

Don Connell informed the Board that an estimated 800 yards of concrete from the Shoshoni Reservoir causeway is to be disposed in the near future. He stated that he has asked the contractors to find alternate disposal locations for the concrete before using the District landfills. He suggested that if the District did receive the waste, to use at the Shoshoni landfill in the buffer zones for it is considered clean fill and to set a rate for disposal for the large amount. Discussion followed.

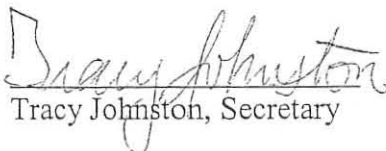
BRYAN LIVINGSTON moved and MIKE MCDONALD seconded the motion to accept the waste at the Lander landfill only at a rate of \$10 per cubic yard for disposal. MOTION CARRIED UNANIMOUSLY. Howard suggested informing the WY Dept. of Transportation of the Board's decision on the disposal rate and location because the causeway belonged to them.

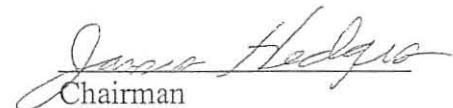
MIKE MCDONALD moved and BRYAN LIVINGSTON seconded the motion to adjourn the meeting at 1:10 p.m. MOTION CARRIED UNANIMOUSLY.

The next scheduled Board meeting will be held on March 10, 2003 at 9:30 a.m. at the Solid Waste District office at the Lander landfill.

Respectfully Submitted

APPROVED


Tracy Johnston, Secretary


Chairman

Superintendent
Donald Connell

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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MEETING MINUTES
OF THE
FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT BOARD

DATE: Monday, April 14, 2003
TIME: 7:30 p.m.
PLACE: Solid Waste Dist. Office
Lander landfill
Lander, WY 82520

OPENING OF THE MEETING

The regular monthly meeting of the Solid Waste District was called to order at 7:30 p.m. by Chairman Jim Hedges with the following persons present:

Board Members: Bob Campbell, Bill Davis, Jim Hedges, Richard Hovander, Eugene Leonardi, Mike McDonald, Floyd Phillips. Also present was Howard Johnson of Inberg-Miller Engineers and Attorney Rick Sollars.

Staff: Superintendent Don Connell, Secretary Tracy Johnston

Absent: Bob Engstrom, Bryan Livingston

Guests: Commissioner Pat Hickerson (County Liaison), Tom Carr of Wyoming Machinery, Paula McCormick of McCormick Marketing

AGENDA APPROVAL

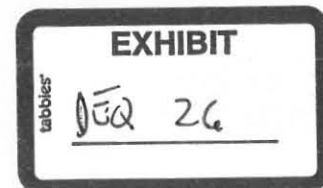
BOB CAMPBELL moved and EUGENE LEONARDI seconded the motion to approve the consent agenda as mailed including the meeting minutes of March 10, 2003 with the approval of March bills to be paid (list in office). MOTION CARRIED UNANIMOUSLY.

DISTRICT BUSINESS

C/D Clean-up Bid Opening (Lander)- Jim Hedges informed the Board that there were two bids for the relocation of the concrete, tree/brush, and topsoil sites at the Lander landfill. The bids were as follows:

<u>Bid #1</u>	<u>Bid #2</u>
71 Construction	B&B Aggregate
\$111,921.00 Total	\$60,622.00 Total

Jim reviewed the breakdown of the bids and asked IME to review the bids. There was discussion concerning the costs associated with necessary cleanup. Don stated that the District could rent a D8 dozer for \$14,000 for 30 days and pay overtime to have the District employees do cleanup which may be less expensive. Don was instructed to put a cost estimate together for this scenario for the next regular meeting.



Trailer Bids Opening- Jim informed the Board that there was one bid for the purchase of a gooseneck trailer which has been replaced by a new trailer.

MIKE MCDONALD moved and RICHARD HOVANDER seconded the motion to accept the bid of \$1,257.75 from Daniel Livingston for the purchase of the District's gooseneck trailer. MOTION CARRIED UNANIMOUSLY.

Equipment Proposals- Tom Carr of Wyoming Machinery was present to review lease options for a new Cat 615 Scraper for the District. He explained that there is a 5 year and a 7 year lease option which includes guaranteed buy backs at the end of the lease, 1 year bumper to bumper warranty, and a power train warranty good for entire lease period. There was discussion concerning the purchase of new equipment versus used equipment and if a larger piece of equipment is needed.

Don inquired of Tom on the lease options for a used scraper. Tom stated that the lease term may be no more than 3 years and there may not be any warranties. MIKE MCDONALD moved and BILL DAVIS seconded the motion authorize Tom Carr to research lease/payment options for new and used Cat 627 scrapers for the next regular meeting. Jim Hedges voted against the motion. Motion Carried. Jim stated that the current District Cat 615 scrapers are what the employees are use to, they are effective, and the Cat 627 scrapers are more than what is needed at the landfills

Long Term Planning- Tom Carr presented information on a generator which could be used for baler. He noted that there would be periodic maintenance and services along with overhauls that would have to be done. Tom stated that a maintenance agreement could be done. He also noted that if the generator was to break down, the baler would be completely out of service until the generator was fixed. Discussion followed.

Smith Oil Field Service Update- Don informed the Board that the Temporary Access License has been signed with Smith Oil Field Service but their copy has not been picked up yet, payment has not been made, and there has been no proof of insurance which is required. Don also stated that there has been contact from the oil company and no activity has begun.

User Fees- Don Connell reviewed possible user fee scenarios. One scenario was the user fees for large trucks (5yards and over) could be raised from \$2 to \$3 and trailers could be charged at a rate of \$5 per axle. He explained that the cost for recycling the concrete and wood are not being met by the current user fee rates. Discussion followed.

MIKE MCDONALD moved and FLOYD PHILLIPS seconded the motion to begin the required 45 day comment period to amend the District Rules and Regulations changing the user fees for construction and demolition waste to \$3 per cubic yard for large trucks (5 yards or more) and to add user fees for trailers at a rate of \$5 per axle. MOTION CARRIED UNANIMOUSLY.

Service Appreciation- Don informed the Board that in the history of the Solid Waste District, there has never been an employee who has had 20 years of service for the District until now. He explained that Crew Chief Ben Gonzales has been with the District since 1983. Chairman Jim Hedges added that Superintendent Don Connell was also to be recognized for his 20 years of service to the District. Jim presented both Don and Ben with 20 year plaques and thanked them for their service.

Preliminary Budget Review- Don Connell reviewed the preliminary budget for the Board. Don explained the draft budget was based on current operations and did not reflect any long term planning. There was some discussion on long term planning and financial assurance. Jim Hedges inquired of F/C Commissioner Pat Hickerson on what the County's assessed valuation is estimated at. Pat stated he was told it will be down from last year to about \$490,000,000. Discussion followed.

Financial Analysis- Attorney Rick Sollars explained the payment requests from Rick Giardina and Associates, Inc for contractual and out of scope service and the inconsistencies with the requests. He recommended the District make payment in the amount of 2,912.50 for contractual work and \$5,009.00 for out of scope services for a grand total of \$7,921.50.

After discussion, EUGENE LEONARDI moved and BOB CAMPBELL seconded the motion to make final payment in the amount of \$7,921.50 to Rick Giardina and Associates, Inc as recommended by the District attorney. MOTION CARRIED UNANIMOUSLY.

Safety- Don Connell reviewed the service contract proposal from Consultation Services. He explained that this would allow Clyde Young (Consultation Services) to enforce and insure that the District's safety program is being followed as well as correcting any OSHA issues and to insure that all required paper work is completed which is quite extensive. Discussion followed.

BOB CAMPBELL moved and RICHARD HOVANDER seconded the motion to enter into contract with Consultation Services. MOTION CARRIED UNANIMOUSLY. Mike McDonald stated that the inspections made by Clyde Young are to be documented rather than presented orally as stated in the draft contract.

Finance Committee- Paula McCormick stated she spoke with the Wyoming Business Council on grant requirements. She stated that what the District's long term plans do not qualify for the available grants. Howard suggested the District inquire of the National Resources Conservation Services and the EPA for possible funding on or off the Reservation. There was also discussion on state loan opportunities.

Long Term Planning (Cont.)- Jim Hedges informed the Board that he, Don Connell, Howard Johnson, and Bob Campbell toured bale stations in Linden, Utah. He said they viewed round and square bales and have concluded that a square baler would be more appropriate for the District. Discussion followed on baler operations. Don stated that he spoke with the landfill office in Worland and they are also going to a square bale operation. Jim stated that a cost analysis comparison has been done by Howard and Don for a baler and building at the Sand Draw and in the City of Riverton. Don and Howard reviewed the cost analysis comparison along with possible building and baler/shredder design.

Mike McDonald suggested applying for grants for both the baler and shredder. Howard stated that a real good recycling program is still very important and that a good location for the baling facility could help this effort. There was discussion concerning a Riverton site versus the Sand Draw landfill site. Jim suggested the District meet with the City of Riverton to see what could be contributed towards a bale site in Riverton and this may help in the final decision.

Howard informed the Board that the proposals to increase the landfill life Sand Draw and Lander have been turned into the WDEQ/SHWD but no answer has been received yet. Howard also stated that he has spoke with Pacific Power and Light (PPL). PPL stated they will review payment options and felt that the power line could be moved if an agreement was reached.

After further discussion, it was agreed to meet with the City of Riverton at one of their work sessions. Howard suggested meeting with the Fremont County Commissioners after a plan has been decided on.

McCormick Marketing- Paula McCormick passed around the current and pass press releases for review. She stated she is looking for good places to hand out recycling information and stated that direct mailing may be an option. She reviewed the plastic recycling which will be taking place at Mr. D's and noted that many other business may begin this type of recycling elsewhere. She also stated that a work session is scheduled for May 28, 2003 at the Riverton Community Entry Services for recycling groups in the county.

Superintendent's Report- (Report in office) Don stated he had nothing to add. Concerning recycling, Floyd Phillips suggested that advertising be done explaining what to do with appliances for there were many uninformed people.

Executive Session/Personnel- MIKE MCDONALD moved and BOB CAMPBELL seconded the motion to enter into executive session at 10:35 p.m. MOTION CARRIED UNANIMOUSLY.

BOB CAMPBELL moved and RICHARD HOVANDER seconded to the motion to adjourn executive session and return to regular session at 10:42 p.m. MOTION CARRIED UNANIMOUSLY.

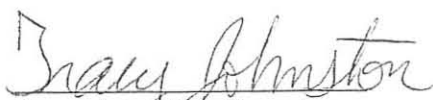
BOB CAMPBELL moved and MIKE MCDONALD seconded the motion to raise wages for Robin Williams to \$9/hr (without CDL) with benefits including single health insurance coverage, Bart Denevan to \$9.43/hr (with CDL) with benefits including single health insurance coverage and to hire Gerald Heckart as a part time floater at \$10 per hour. MOTION CARRIED UNANIMOUSLY.

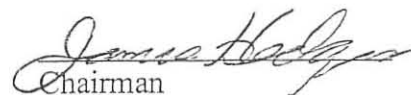
BOB CAMPBELL moved and EUGENE LEONARDI seconded the motion to adjourn the meeting at 10:44 p.m. MOTION CARRIED UNANIMOUSLY.

The next scheduled Board meeting will be held on May 12, 2003 at 7:30 p.m. at the Solid Waste District office at the Lander landfill.

Respectfully Submitted

APPROVED


Tracy Johnston, Secretary


Chairman